

TaxiMATE™ Executive

- Welcome to an Overview of the TaxiMATE™ Executive Product from SoftSol Limited.
- Windows-Based PC Booking Management Software used by many sized Chauffeur, Private Hire, Minibus, Airport Transfer Operations & Other General Transport Services.
- Most Easy-To-Use, Intuitive & Feature-Rich Bookings Management System Available.

Main Features

- Bookings – including Accounts, Passenger Profiling, Previous Jobs Copy/View, Postcode Mapping, Account & Driver Fare Calculations, Tariffs, Extra Charges, Multi-Pickup, Paired Return Jobs, Previous Jobs, Flight Schedules, Payment Methods, Booking Notes, Multiple Locations & EFT.
- Invoicing – Accounts, Drivers & Credit Notes, Export for SAGE, Amendments.
- Easy To Use Booking Searches & Views.
- Multiple Users.
- Booking to Vehicle Allocation, Multiple Driver Booking Allocations.
- Vehicle Tracking Options.
- Email Interfacing, Remote Booking & Password Control.
- Many Management Reports.
- SMS, Email, Android App communications options.
- Vehicle Tracking.
- Caller ID Phone Links.

Working Cars

Wed 8 February 13:40

Ray Steel 9 Crawley	Ken King 42 Brighton	Dave Bird 65 15:00 Shoreham-By-Sea	Andy Fuller 68 Crawley	Vince Walker 71 Newdigate	No Driver 80 LGW	Ian Gilbert 82 Horley	Mike Stone 17 Banstead
Mike Dawson 112 Crawley	Steve Parish 5 8 Crawley	Alan Knox 67 6 Sharpthorne	Paul Jenkins 70 6 LHR T3	Mick Potts 73 8 Crawley	Burt Slade 52 15:05 Westcott	Alan Slade 7 14:20 Stansted Airport	Mark Knight 20 4 Redhill

Car Status

65
Phone
07795281398
01273 446787
Jobs
3

☒ Working
☐ Collecting
☐ P O B
☐ Clear
Location
Shoreham-By-Sea

(1 of 3) Booking 12670
15:00 3 T
56, Lodge Lane, Redhill
BA0899 / Tripoli / 17:40, LGW
Jay Chong £ 11.50

(2 of 3) Booking 12684
09/02/17 10:50 2 T
4U0336 / Cologne / 16:15, Southampton A/p
Cuddington Golf Club, Banstead Rd, Banstead
Jack Dixon £ 127.50

- Allocate
- Deallocate
- Drivers...
- Dispatch
- Driver Message...
- Passenger Message...

Open Bookings

Date	Time	Customer	#	From	To	£	Notes
TODAY	15:30	Andy Black	1	Nursery Gardens, Wick, Littlehampton	Rockall Avenue, Eastbourne	84.00	N
TODAY	16:15	Smith Group	9		oadway, Crawley	28.50	N
TODAY	18:50	Mike Franks	1			0.00	
TODAY	19:00	Susan Atkins	1		oreham-By-Sea	54.00	
TODAY	20:30	Mr Beasley	4		, Sharpthorne	25.00	
TODAY	20:30	Mr Beasley	4		, Sharpthorne	25.00	
TODAY	22:00	Susan Atkins	1	Oakle..., 40, Old For..., Shoreham-By-Sea	The Village Bu..., Village St, Newdigate	54.00	
TODAY	22:45	Andy Black	1	LGW Nth	324, High Street, Harlington, Hayes	84.00	
09/02/17	03:20	Derek	3	AA0100 / New York / 06:20, LHR T3	88, Buckingham Road, Shoreham-By-Sea	122.00	
09/02/17	04:00	Jack Green	1	Cranbrook Group..., Horley Rd, Charlwood	A J Construction..., Outwood La, Outwood	15.00	
09/02/17	08:30	Paul Mutters	1	BA5962 / Dublin / 15:05, LHR T1	Agrilift..., Sharpthorne Rd, Sharpthorne	96.50	N
09/02/17	08:50	David Watson	1	BA5954 / Dublin / 09:05, LHR T1	1, Redstone Hill, Redhill	58.50	N
09/02/17	09:55	Peter Gould	4	LHR T5	SoftS..., 27, Bucking..., Shoreham-By-Sea	224.00	N
09/02/17	10:00	Mick Johnson	1	Oakle..., 40, Old For..., Shoreham-By-Sea	Thorpe Int..., Stane Street, North Heath	38.00	

The Main Controller Screen

Car **65**☒ WorkingDave Bird
07795281398

Wed 8 February 13:39

In Progress

Clear

Dispatch

Message...



Diary

<< Yesterday Today Tomorrow >>

TODAY

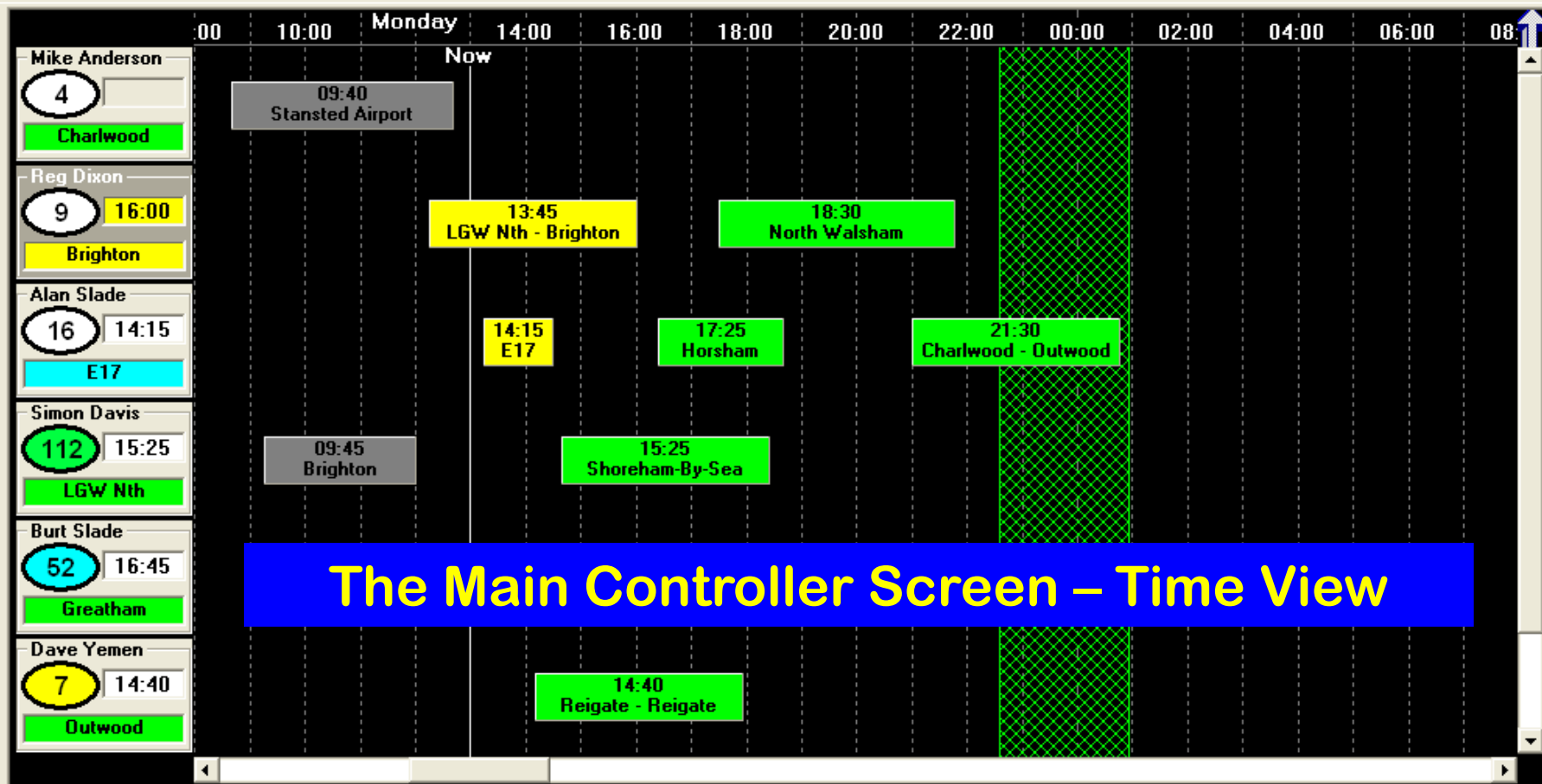
To TOMORROW

Print...

☒ Booked☒ Allocated☒ In Progress☐ Cleared



Date	Time	Customer	#	From	To	£	Notes	Car
TODAY	14:20	Fred Jones	3	Lane Design, Lyons Ct, Dorking	Stansted Airport	126.00		7
TODAY	15:00	Jay Chong	3	56, Lodge Lane, Redhill	LGW	11.50		65
TODAY	15:05	John Blakey	3	1st Advantage Insur..., 34, Brighton Road, Crawley	Reigate	22.00		52
TODAY	15:30	Andy Black	1	Nursery Gardens, Wick, Littlehampton	Eastbourne	84.00	N	
TODAY	16:15	Smith Group	9	Dorking School Of Motoring, Lyons Ct, Dorking	Crawley	28.50	N	
TODAY	18:50	Mike Franks	1	1st Advantage Insur..., 34, Brighton Road, Crawley	LHR T5	0.00		
TODAY	19:00	Susan Atkins	1	The Village Butchers, Village St, Newdigate	Shoreham-By-Sea	54.00		
TODAY	20:30	Mr Beasley	4	LGW Nth	Sharpthorne	25.00		
TODAY	20:30	Mr Beasley	4	LGW Nth	Sharpthorne	25.00		
TODAY	22:00	Susan Atkins	1	Oakley & Ow..., 40, Old Fort Road, Shoreham-By-Sea	Newdigate	54.00		
TODAY	08:45	Paul Mutters	1	BA5962 / Dublin / 15:05, LHR T1	Sharpthorne	96.50	N	
09/02/17	08:30	Paul Mutters	1	BA5962 / Dublin / 15:05, LHR T1	Sharpthorne	96.50	N	
09/02/17	08:50	David Watson	1	BA5954 / Dublin / 09:05, LHR T1	Redhill	58.50	N	
09/02/17	09:55	Peter Gould	4	LHR T5	Shoreham-By-Sea	224.00	N	
09/02/17	10:00	Mick Johnson	1	Oakley & Ow..., 40, Old Fort Road, Shoreham-By-Sea	North Heath	38.00		
09/02/17	10:00	Jack Green	1	A J Construction Ltd, Outwood La, Outwood	Charlwood	15.00		
09/02/17	10:15	Jayne Hall	2	Brighton Marina	Crawley	46.50		
09/02/17	10:50	Jack Dixon	2	4U0336 / Cologne / 16:15, Southampton A/p	Banstead	127.50	N	65
09/02/17	11:00	Tompkins	3	45, Furzeffield Road, Reigate	Horley	122.00	N	
09/02/17	11:15	Mike Dent	2	Cranbrook Group Nursery S., Horley Rd, Charlwood	Stansted Airport	185.50		
09/02/17	11:30	Kevin Smith	1	4U0336 / Cologne / 16:15, LHR T1	Brighton	162.00		
09/02/17	11:30	John Black	3	1st Advantage Insur..., 34, Brighton Road, Crawley	LHR T3	25.00		
09/02/17	11:45	Mike Freeway	1	BA0154 / Cairo / 11:45, LHR T5	Binfield, Bracknell	112.00	N	
09/02/17	12:30	John Peech	1	5, Peaches Close, Sutton	Crawley	39.50		
09/02/17	12:45	Charlotte	4	3, Warwick Road, Redhill	Sharpthorne	149.00		65
09/02/17	12:45	Jay Harwood	1	Cranbrook Group Nursery S., Horley Rd, Charlwood	Southampton A/p	148.00		
09/02/17	13:45	Mrs Greenway	2	Hatchlands Road, Redhill	Pound Hill	21.00		
09/02/17	14:50	John Bloomer	4	40, Old Fort Road, Shoreham-By-Sea	Newdigate	54.50	N	

The Main Controller Screen – Diary View



Open Bookings

Date	Time	Customer	#	From	To	£	Notes
TODAY	20:55	David Watson	1	1, Redstone Hill, Redhill	Southampton A/p	115.36	
TODAY	21:00	Paul Mutters	1	Crawley	36, Horley	15.00	
TODAY	22:55	Mark Green	2	1, Redstone Hill, Redhill	8, Queensway, Horsham	65.00	
TODAY	23:00	Fred Jones	2	YK975 / Dalaman / 1...	Stansted Airport	15.00	
16/05/06	09:30	Andy Reed	1	A P I Precision Toolmakers, Greatham	LHR T4	27.70	
16/05/06	09:40	Jack Dixon	1	Stansted Airport	Cranbrook Group..., Horley Rd, Charlwood	15.00	

Time		Date		Hour		Min		Alarm Warning		Repeat	
		TODAY		13		55		60		No Repeat	
Customer											
A/C		1st Advantage		...				Susan Jones		# 1	
Tel 1		07896 574747		Cost Centre		engineering		Ref		E Class	
Where											
<input type="checkbox"/> Filter District											
From		Via 1		Via 2		Via 3		Via 4		Via 5	
Via 6		To		Previous...							
Postcode		RH6 0BJ		Default		Clear				Default	
Organisation		Cranbrook Group Nursery Schools									
Building & No.											
Street		Horley Rd									
Town/Location		Charlwood		Map				LHR T5		Map	
										Route...	
Duration						Tariffs					
Base (none)						Standard Tariff Driver Rate					
Road Mileage 35.4						Account Tariff E Class					
Hours 0 Mins 30											
Route											
Fare						Fare					
Show Fare						£ 60.50 ^T A/C £ 106.00 ^T					
Driver Notes											
<input checked="" type="checkbox"/> Notes Driver will text when on site											
Estimated Finish Time											
<input checked="" type="checkbox"/> EFT TODAY 14 10											
Booking Status											
Car (none) (none) Status BOOKED Step Back Quotation											
Print Docket Confirmation											
Close Force Done Export Delete Return Multi-Day OK											

Previous Jobs for Selected Passenger Screen

Previous Journeys

For

- ☒ Passenger: Andy Black / 1st Advantage
- ☐ Account: 1st Advantage

Journeys




Date	Time	From	To	£	A/C £
17/03/17	10:45	Rockall Avenue, Eastbourne	Nursery Gardens, Wick, Littlehampton	84.00	98.00
13/03/17	06:45	Nursery Gardens, Wick, Littlehampton	Rockall Avenue, Eastbourne	84.00	98.00
14/02/17	11:15	LGW Nth	143, South Coast Road, Peacehaven	0.00	0.00
08/02/17	22:45	LGW Nth	324, High Street, Harlington, Hayes	84.00	92.00
08/02/17	15:30	Nursery Gardens, Wick, Littlehampton	Rockall Avenue, Eastbourne	84.00	98.00
05/11/16	14:20	45, Goudhurst ..., Horsmonden, Tonbridge	1st Class C..., 3, Godstone Road, Purley	0.00	0.00
17/09/16	14:50	45, Goudhurst ..., Horsmonden, Tonbridge	LHR T1	84.00	140.00
28/08/16	07:45	324, High Street, Harlington, Hayes	LGW Nth	84.00	92.00
27/08/16	11:45	Birmingham A/p	45, Leycester Road, Kenilworth	54.00	96.00
09/01/16	07:45	45, Leycester Road, Kenilworth	Birmingham A/p	54.00	96.00

Close

Select

Booking Screen

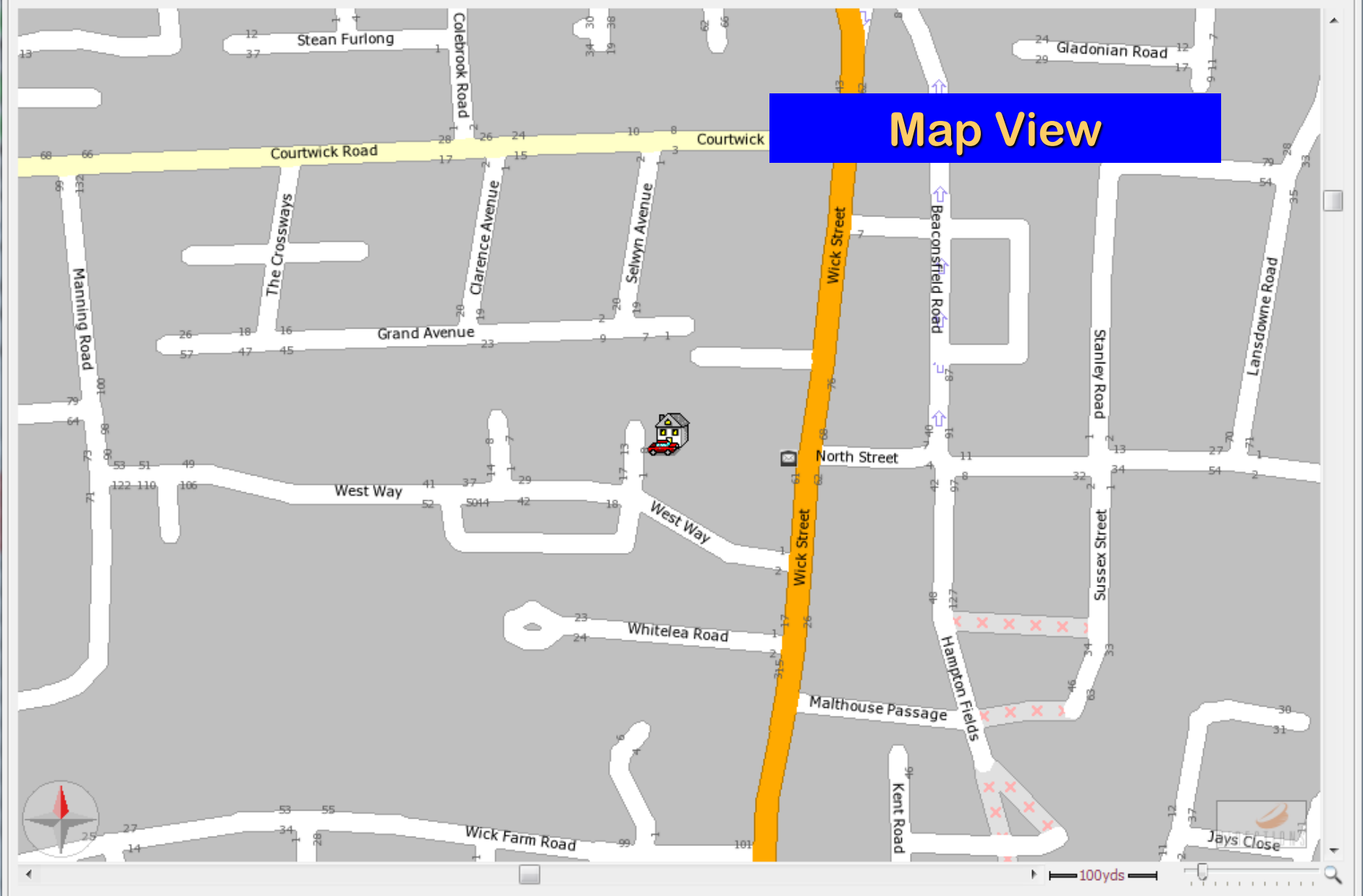
- Unique Booking Number
- Pickup Date/Time, Alarm Warnings
- Passenger Name, Phone number(s)
- Account, Cost Centre, Booked By, Reference No.
- Up to 8 x Pick-Up/Drop-Off/Via Locations
- Postcode Location Mapping & Print
- Fare Calculations - Tariff, Fixed Fares & Manual Insert
- Independent Driver & Account Fares
- Extra Charges – Waiting Time, Parking, plus Others
- Driver Notes, Office Notes, Credit Card Details, Flight Information, Payment Methods
- Marketing Source, User Audit
- Passenger Recall & Return Booking Assistance
- Previous Passenger Job View
- Repeating Bookings
- Confirmation, Driver Docket & Receipt Docs

Time		Date		Hour		Min		Alarm Warning		Repeat	
		TODAY		22		45		60		No Repeat	
Customer											
A/C		1st Advantage		...				Andy Black		# 1	
Mob		07714 456765		Cost Centre		50101		Ref		1	
										Saloon	
Where											
<input type="checkbox"/> Filter District		From		Via 1		Via 2		Via 3		Via 4	
		Via 5		Via 6		To		Previous...			
Postcode				Default		Clear		RH10 6AF		Default	
Organisation								1st Advantage Insurance Services		Clear	
Building & No.										34	
Street								Brighton Road			
Town/Location		LHR T5		Map				Crawley		Map	
										Route...	
Flight											
Flight #		BA0393		Arrivals...		<div>Edit Booking</div>					
Location		Brussels									
Arrival Time		12:20									
Local Airport		LHR									
Terminal		T5		Pick Up		Drop		Greeting		Andy Black	
								<input type="checkbox"/> Show Account		<input type="checkbox"/> Hide Company	
										Print	
Fare Flight Details Contacts Extra Charges Expenses Payment Marketing Remarks											
Driver Notes											
<input checked="" type="checkbox"/> Notes		Meet to the left of Costa Coffee in Arrivals		More...		Estimated Finish Time					
						<input checked="" type="checkbox"/> EFT TODAY 23 00					
Booking Status											
Car		(none)		(none)		Status		BOOKED		Step Back	
										<input type="checkbox"/> Quotation	
Print											
										Docket	
										Confirmation	
Close Force Done Export Delete Outward Multi-Day OK											

Edit Existing Booking

- Easy Edit Booking Access – From All Screens
- Audit Trail – Who, When, Revisions of Booking Changes
- Return Job Pairing & Reference
- Job Docket, Confirmation & Receipt Email/Print-Out
- Airport - Meet & Greet Print-Out
- Job Cancellation & Delete Option

Map



Show Itinerary

Print

Zoom In

Zoom Out

Close

Location Map

- Integrated Link within Booking Screen.
- Automatic Map View Centralising on Reference Location.
- Map View & Route Itinerary Prints.
- Accurate Road Mileage Calculations for Tariff Fare Calculations.
- Street Numbers.
- Zoom In/Out Feature.

Booking Confirmation

SoftSol Executive Hire Ltd

BOOKING CONFIRMATION

Ordered By	Alison Abbeyes	Taken By	Dave	Date	08/08/16
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Booking Details

Date	Wednesday 8 Feb 2017		Time	07:45	Job No	11986	
Passenger	Andy Black			# Pass	1	Tel	012734566545
Pick-Up	324, High Street, Harlington, Hayes, UB3 5DU						
Destination & Instructions	Drop: LGW Nth						
Flight		Location				Time	
Account	1st Advantage Insurance Services					Fare	£ 92.00
Cost Centre	50102			Reference			
Vehicle	Saloon / DK15 VSK						
Driver	Vince Walker / 07897 248652						

Return Booking

Date	Monday 13 Feb 2017	Time	15:50	Job No	11987
Pick-Up	LHR T5				
Destination & Instructions	Drop: 1st Advantage Insurance Services, 34, Brighton Road, Crawley, RH10 6AF Meet to the left of Costa Coffee in Arrivals				
Flight	BA0395	Location	Brussels	Time	15:50
Vehicle	Saloon	# Pass	1	Fare	£ 92.00
Driver					

Please check that we have correctly interpreted your instructions.
If any details are incorrect, please contact us immediately quoting the booking reference.
Please note that a cancellation charge may apply if not notified more than 24 hours before pick-up time.
Thank you for using our service.

SoftSol Executive Hire Ltd
The Adur Business Centre, Little High Street
Shoreham-By-Sea
West Sussex
BN43 5EG

Email: info@softsol.ltd.uk
Tel: +44 (0) 845 074 0545

VAT Reg No: 644 6450 33
Company No: 3115085
Web: www.softsol.ltd.uk

- Produce a Booking Confirmation Print / Email from the Booking screen

SoftSol Executive Hire Ltd

DRIVERS DOCKET

Vehicle Booked	Saloon			Reg No	DK15 VSK
Driver	Vince Walker	Mob	07897 248652	Fax	
Date	Wednesday 8 Feb 2017		Time	07:45	Job No 11986
Passenger	Andy Black	# Pass	1	Tel	07714 456765
Pick-Up	324, High Street, Harlington, Hayes, UB3 5DU				
Destination & Instructions	Drop: LGW Nth				
Flight		Location		Time	
Account	1st Advantage / 50102		Ref		
Set Down	Time	Place			
Speedo Reading				Time	
In			Drop-Off		
Out			Pick-Up		
Total			Nett Total		
Expenses					
Waiting		Parking		Phone	Misc
Driver Comments					
Customer Signature		Print Name:			

Drivers Job Docket

- Produce Booking Driver Docket Print/Email from the Booking screen

SoftSol Executive Hire Ltd

RECEIPT

Sue Dixon
1st Advantage Insurance Services
3 Parkside Drive
Crawley
West Sussex
RH10 6AF

Receipt Number: **SEHR12436**

Date: 8 February 2017

Refer queries to: David Heaver

Date/Time	Job	Passenger	Journey	Car	Cost
07/01/17 08:00	12436	David Hanks	From: 34, Wakefords Way, Havant To: 1st Advantage Insurance Services, Crawley To: Channel Partners Ltd, Westcott Payment(s) £170.40	MPV	£142.00

Total Fares + Extras	£ 142.00
VAT @ 20.0%	£ 28.40
TOTAL	£ 170.40
Less Payment(s)	£ 170.40
BALANCE DUE	£ 0.00

Payment received with thanks by Credit/Debit Card

Thank you for using our service

SoftSol Executive Hire Ltd
The Adur Business Centre, Little High Street
Shoreham-By-Sea, West Sussex, BN43 5EG
Tel: +44 (0) 845 074 0545
E-mail: info@softsol.ltd.uk
Web: www.softsol.ltd.uk
Company No: 3115085 VAT Reg No: 644 6450 33

Signed

For and on behalf of

SoftSol Executive Hire Ltd

Booking Receipt

- Produce a Booking (Paid) Receipt Print/Email from the Booking screen

Meet & Greeting Sheet

SoftSol Executive Hire Co

Meeting

Mr Joe Jefferson

1st Advantage Insurance Services

- Produce Meet & Greet Print/Email from the Booking screen for airport pick-ups

Email Documents

Email Options

Email Recipient

☐ Driver Burt Slade

☒ Account 1st Advantage ☒ Booking ☐ Invoicing

☐ Booker

☐ Passenger

☐ Address Book Address Book...

☐ Other

Attachments

TMConfirmation.pdf Add...





Cancel Request Read Receipt ☐ OK

- You can email documents as well as print them.
- Email - Confirmations, Driver Photo, Bookings Lists, Invoices, Job Dockets, Receipts, Management Reports.



Mini Booking Screen



New Booking 002213

Time


 **Date**  **Hour**  **Min** 


Location

From 
 

To 
 

Customer



A/C  **£**

Quick Booking Entry

- Mini Booking Screen for Basic Booking Entry.
- Mainly Used For Those Particularly Busy Periods.
- One-Click Transfer to Full Booking Entry Screen.

Booking Filter Options

☒ Date ☐ To Date ☐ Time ☐ Customer ☐ Reference ☐ Account

TODAY

16

10

±

15

☐ Car Type

☐ Car

☐ Driver

☐ Taken By

☐ Booked By

☐ Cost Centre

8 Seat Limo

(none)

(none)

DAVE

(none)

☐ Job ☐ Quoted ☒ Booked ☒ Allocated ☒ In Progress ☒ Cleared ☐ Pending Acc Invoice ☐ Pending Driver Invoice ☐ Can't Purge

Bookings

Date	Time	Customer	Reference	Account	#	£	Car	Driver	Status
TODAY	15:05	John Blakey	ab123	1st Advantage	3	22.00	52	Burt Slade	CLEARED
0012613	From	1st Advantage Insuranc... 34, Brighton Road, Crawley			To	2, Trehaven Parade, Reigate			
TODAY	15:30	Andy Black		1st Advantage	1	84.00	73	Mick Potts	CLEARED
0012615	From	Nursery Gardens, Wick, Littlehampton			To	Rockall Avenue, Eastbourne			
TODAY	16:15	Smith Group		Lloyds Bank	9	28.50	112	Mike Dawson	IN PROGRESS
0012671	From	Dorking School Of Motoring, Lyons Ct, Dorking			To	Lloyds Bank Plc, 1-5, The Broadway, Crawley			
TODAY	18:50	Mike Franke		1st Advantage	1	0.00	5	Steve Parish	ALLOCATED
0012695	From	1st Advan			To				
TODAY	19:00	Susan Atkins		SoftSol	1	54.00	65	Dave Bird	ALLOCATED
0012680	From	The Village Butchers, Village St, Newdigate			To	Oakley & Owners, 40, Old Fort Road, Shoreham-By-Sea			
TODAY	20:30	Mr Beasley	tr2-g003	1st Advantage	4	25.00			BOOKED
0012672	From	LGW Nth			To	Agrilift Ltd, Sharpthorne Rd, Sharpthorne			
TODAY	20:30	Mr Beasley	tr2-g003	1st Advantage	4	25.00			BOOKED
0012673	From	LGW Nth			To	Agrilift Ltd, Sharpthorne Rd, Sharpthorne			
TODAY	22:00	Susan Atkins		SoftSol	1	54.00	65	Dave Bird	ALLOCATED
0012682	From	Oakley & Owners, 40, Old Fort Road, Shoreham-By-Sea			To	LHR T5			

Bookings Status/Search Screen

Bookings Status List

- Powerful Bookings View Features.
- View Bookings List Using Comprehensive Filter Options.
- View Bookings by Status (Pending/Booked, Allocated, P.O.B, Complete/Cleared).
- Filter By: Account, Cost Centre, Driver, Vehicle, Vehicle Type, Date, Time, Customer/Pax, Reference, Booked By, Pending Invoice, Job Number, Quotations.
- Print / Email Displayed Bookings View.

Car

7

☒ Available
Cars Only

Car Details

Car Information

Car No Classification

Reg. No Plate No

GPS ID P.C.O. Licence No

Make Model

Capacity Passengers Colour

Type Service Mileage

Expiry Dates

< ddmmyy >

Road Tax

M.O.T.

Insurance

Service

Plate

P.C.O.

Tachometer

Add

Edit

Delete

Pay Details

Scheme

Account Cash

Driver % Company %

Deductions

Amount £ Reason

Start Date

Leave Date

Notes

Clear Notes

Configuration – Cars/Vehicles

Save

Discard

Print

Preview

Drivers...

Close

Configure Vehicle Details

- Store Details About Each Vehicle/Car.
- Specify Date Expiry For Vehicle MOT, Road Tax, Insurance, Service, Licence Plate, PCO, Tachometer and TaxiMATE™ Will Prompt You When Due.
- Store Relevant Notes Relating To The Vehicle.
- Specify Car/Company Percentage Split, Deductions for Driver to Car Invoicing/Statement.

Driver Configuration

Driver Configuration

Driver Alan Holt ☒ Available Drivers Only

Driver Details

Name Alan Holt Driver No POP Classification A - Full-Time Staff

Contact Car Assignment Licensing Bank Invoice Notes General

Address 12 Greenfield Way Tel 01293 417686 Fax 01293 560968

Mobile 07966512452

Email alanholt@softsol.ltd.uk

Town Crawley Date of Birth 2 September 1964

County West Sussex NI Number NA 023389 D VAT Reg No

Postcode RH10 7GH

Save Discard

Print Preview Full Details Close

Add Edit Delete

Configure Driver Details

- Store Details About Each Driver Including Address, Photo, Contact Numbers & Vehicle Assignment.
- Specify Date Expiry for Driver Insurance and Other Licence Related Renewal Dates and TaxiMATE™ Will Give Warnings When Due.
- Specify Driver/Company Percentage Split, Deductions for Driver Invoicing/Statement.
- Configure Driver Dispatch Communication options – SMS/Android App/None.

Tariff Configuration

Tariff

25

Tariff Details

Description

Type

Associated
Tariff

Add

Edit

Delete

☒ Use Mileage Rates

☐ Use Hourly Rates

Mileage Rates

☐ Single ☒ Multiple

Single

Rate per mile £

Multiple

Range (miles)		Rate per mile
<input type="text" value="0"/>	to <input type="text" value="3"/>	£ <input type="text" value="0.00"/>
<input type="text" value="3"/>	to <input type="text" value="5"/>	£ <input type="text" value="2.90"/>
<input type="text" value="5"/>	to <input type="text" value="15"/>	£ <input type="text" value="2.70"/>
<input type="text" value="15"/>	to <input type="text" value="25"/>	£ <input type="text" value="2.50"/>
greater than	<input type="text" value="25"/>	£ <input type="text" value="2.25"/>

Hourly Rates

☒ Single ☐ Multiple

Single

Rate per hour £

Multiple

Range (hours)		Rate per hour
<input type="text" value="0"/>	to <input type="text" value="0"/>	£ <input type="text" value="0.00"/>
<input type="text" value="0"/>	to <input type="text" value="0"/>	£ <input type="text" value="0.00"/>
<input type="text" value="0"/>	to <input type="text" value="0"/>	£ <input type="text" value="0.00"/>
<input type="text" value="0"/>	to <input type="text" value="0"/>	£ <input type="text" value="0.00"/>
greater than	<input type="text" value="0"/>	£ <input type="text" value="0.00"/>

Inclusive Mileage Rate

Miles per hour

☐ Use Special Hours Rates

Special Hours Rates

	Time (hh:mm)		Mileage Rate	Hourly Rate	Waiting Rate	Minimum Charge
after	<input type="text" value="00:00"/>	multiply by	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	<input type="text" value="1.00"/>

Waiting Time

Rate per hour £

Minimum Charge £

Save

Discard

Close

Configure Tariffs

Configure Tariffs for Pricing

- TaxiMATE™ Supports optional Tariff Configuration for Fare Pricing for Bookings.
- Configure Tariffs To Consider Mileage Configurations (Single Mileage/Multiple Mile Range).
- Will Also Consider Journey Duration & Out-of-Hours Multipliers.
- Include Minimum Fares & Waiting Time Charge Rates.

Configure Account Clients

Account Configuration

Account

1st Advantage

Account Details

Account Name 1st Advantage

☐ Cash

Account Type Normal

Addresses

Fares

Fixed Fares

Cost Centres

Bookers

Invoicing

Remarks

General

Account

Company 1st Advantage Insurance Services

Address 3 Parkside Drive

Town Crawley

Postcode

County West Sussex

RH10 6AF

Contact Sue Dixon

Tel 01273 440307 x1234

Fax

Email suedixon@1stadvantage.co.uk

>>

Invoice

Company 1st Advantage Insurance Services

Address 3 Parkside Drive

Town Crawley

Postcode

County West Sussex

RH10 6AF

Attention Sue Dixon

Tel 01273 440307 x1234

Fax

Email suedixon@1stadvantage.co.uk

Save

Discard

Close

Add

Edit

Delete

Configure Account Details

- Configure Details About Each of Your Account Clients
- Includes Contact & Invoicing Details
- Tariff to Vehicle Assignments to Support Fare Calculations Within Bookings
- Specify Fixed Fares to Support Fare Calculations Within Bookings
- Specify Cost Centres, Authorised Bookers & Invoice Style
- Preset - Default Car Type, Default booking Type, Mandatory Booking Field Requirements
- Preset - Automatic Invoice Extra Charges/Discounts
- Store Account Notes, Set Account Alerts
- Account Credit Card Details

Passenger

Account 1st Advantage

Name Andy Black

Passenger Details

Name Andy Black

Passenger Type Normal

Primary Address

Organisation

Building

No. 45

Street Goudhurst Road

Town/Location Horsmonden, Tonbridge

Postcode TN12 8AD

Telephone 1 012734566545

Mobile 07714 456765

Telephone 2 02075468765

Email a.black@1stadvantage.co.uk

Car Type Saloon

Billing

Cost Centre 1000105

Credit Card

Card Details...

Repeat Booking

Exceptions...

Add

Edit

Delete

Notes

Short Generally has luggage he needs help with

Long

Configure Regular Passengers

Remarks

☐ Alert

Save

Discard

Close

Remember Passenger Details

- Store Regular Passenger Details to Support Passenger Recall assistance for New Bookings.
- Plan Exception Dates for Repeating Bookings e.g. School Runs.
- Helps Maintain Better Customer Service, Easier Booking Entry & Booking Quality Consistency.

Account

Account Name

Next

Cost Centre

Next

1st Advantage

(ALL)

Bookings Period

To Date

Tue 31 January

Hour

23

Min

55

Get Bookings

☐ Paid Bookings Only

Invoice Address

Attention Sue Dixon

Company 1st Advantage Insurance Services

Tel 01273 440307 x1234

Fax

Address 3 Parkside Drive

Town Crawley

Post Code

County West Sussex

RH10 6AF

Invoice

Order No PO-8762

Invoice No SEH00823

☐ Provisional

Date 31 January 2017

Payment Terms 30 Days ☒ Factored

Account Bookings

Date	Time	Job	Passenger	From	To	Car	Cost
06/01/17	12:45	12586	Jay Harwood	Cranbrook., Horley Rd, Charlwood	Southampton A/p	7	0.00
06/01/17	14:50	12596	John Bloomer	40, Old Fort R., Shoreham-By-Sea	The Vill., Village St, Newdigate	70	68.50
06/01/17	21:30	12632	Steve Jones	Little High St., Shoreham-By-Sea	1st A., 34, Brighton ..., Crawley	67	75.00
07/01/17	03:20	12605	Derek Somerfield	AA0100 / New York / 06:20, LHR T3	88, Buckingham...	17	166.50
07/01/17	04:00	12610	Jac		outwood	20	37.50
07/01/17	10:00	12622	Jac		arlwood	20	43.30
07/01/17	10:15	12621	Jayne Har	Brighton main	parking, 30 St, High St., Crawley	71	48.50
07/01/17	11:30	12618	John Black	1st A., 34, Brighton ..., Crawley	BA8012 / Hanover / 07:45, LHR T3	82	55.00
07/01/17	20:30	12627	Mr Beasley	LGW Nth	Agri., Sharpthor., Sharpthorne	67	34.50
07/01/17	20:30	12628	Mr Beasley	LGW Nth	Agri., Sharpthor., Sharpthorne	70	29.50
08/01/17	03:20	12654	Derek Somerfield	AA0100 / New York / 06:20, LHR T3	88, Buckingham...	42	166.50

Creating A New Account Invoice

Charges

☐ Additional Charges☐ Credit Card Surcharge

Total Invoice Bookings 15

Options

- ☐ Auto Select Next Account / Cost Centre
- ☐ Summarise Repeat Bookings
- ☐ Include Invoice Summary

Totals

Total Fares & Extras (excl. VAT) £ 854.80

Less Fare Discount @ 0.0% £ 0.00

VAT @ 20.0% £ 170.96

Gratuities £ 0.00

Less Deposits £ 0.00

Total £ 1025.76

Print

Preview

Preview
Summary

Save Invoice

Remarks...

Edit Booking...

Screens

Close

Generating Account Invoices

- Account Invoices Generated Quickly and Easily.
- Various Invoice Styles.
- Preview the Invoice Print/Email Before Committing the Invoice.
- Specify Booking Cut-Off Date to Fine Tune the Scope Of The Invoice.
- Quick Access to Next Account with Bookings Awaiting Invoicing.
- Summarise Repeat Bookings Option.
- Provisional/Pro-Forma Invoice option.

Driver / Car

Driver

☐ Lock

Next

Car

Ken King

42

Pay Scheme

Percentage

Driver %

Account

Cash

70.00

100.00

Company %

30.00

0.00

Invoice

Invoice No

SEH00838

☐ Provisional

Date

31 January 2017

Bookings Period

To Date

Tue 31 January

Hour

23

Min

55

Filter

Booking Type

(ALL)

Get Bookings

Bookings View

☐ Account Only☐ Cash Only☒ Account & Cash

Bookings

Date	Time	Job	Passenger	Account	Account Fare	Cash Fare
06/01/17	12:45	12592	Charlotte Jenkins	Stocksigns Limited	149.00	
06/01/17	13:45	12591	Mrs Greenway	Stocksigns Limited	21.00	
06/01/17	15:30	12589	Mr K Smith			76.50
06/01/17	16:40	12601	Jack Dixon	Stocksigns Limited	59.50	
06/01/17	20:30	12604	Jay Chong			17.50
07/01/17	03:20	12605	Derek Somerfield	1st Advantage	122.00	
07/01/17	08:50	12611	David Watson	Stocksigns Limited	58.50	
07/01/17	11:00	12620	Tompkins			122.00
					39.50	
					122.00	
06/01/17	11:30	12603	John Black	1st Advantage	25.00	

Creating A New Car/Driver Invoice

Total Invoice Bookings

23

Total Earnings

Total Fares

1791.00

Less Company %

350.70

Plus Additions

0.00

Plus Expenses

20.25

Plus Gratuities

0.00

Less Deductions

50.00

Less Holdings

622.00

Due To Driver

788.55

Total Fares

1169.00

622.00

(Driver holds £ for all cash fares)

Driver Notice

PLEASE ENSURE YOUR CAR IS KEPT CLEAN AND TIDY FOR ALL CUSTOMER JOURNEYS.

Deductions Reason

Circuit Fee

Print

Preview

Booking Status...

Save

Close

Generating Driver Invoices

- Driver Statements/Invoices Generated Quickly and Easily.
- Preview the Statement Before Committing to Print/Email.
- Configure % Company Cut of Account and/or Cash Booking Fares.
- Configure/Insert General Deduction item, e.g. Fuel Loan.
- View Just Cash or Account Bookings List, or Both.
- Specify Booking Cut-Off Date to Fine Tune Scope of the Invoice.
- Provisional/Pro-Forma Invoice option.

Produce Account Credit Notes

New Credit Note - SoftSol Executive Hire Co

Account		Credit Note	
Stocksigns Limited		Credit Note No	SEHC00002
		Date	TODAY

Credit Note Address			
Attention	Mandy Smith	Address	43, Omnside Way
Company	Stocksigns Limited		
Tel	01737 764764	Town	Redhill
Fax	01737 752929	County	Surrey
		Post Code	RH1 8HD

Credit	
Description	Amount £
Credit given for over payment on April 2006 invoice.	100.00

Totals	
Total Credit (excl. VAT) £	100.00
VAT £	17.50
Total £	117.50

Print Preview Save Close

Account

Car / Driver

Invoice Filter Options

☐ Company

☐ Account

☐ Period From To

☐ Invoice

Payment Status

☒ Fully Paid
 ☒ Partially Paid
 ☒ Unpaid
 ☒ Overdue
☒ Invoice Date☐ Paid Date

Invoices

Invoice Number	Date	Account	Amount £	Date Due	Paid £	Date Paid	Owed £	Exported
SEH00822	30/09/16	Barclays Bank	460.68	30/10/16	0.00		460.68	
SEH00821	30/09/16	1st Advantage	964.80	30/10/16	0.00		964.80	
SEH00820	30/09/16	Stocksigns Limited	17014.80	30/10/16	0.00		17014.80	
SEH00804	30/09/16	Credit Card	5053.80	30/10/16	0.00		5053.80	
SEH00819	19/09/16	1st Advantage	663.00	19/10/16	0.00		663.00	✓
SEH00818	31/08/16	Barclays Bank	921.36	30/09/16	0.00		921.36	
SEH00817	30/08/16	1st Advantage	1586.40	29/09/16	1586.40	25/09/16	0.00	
SEH00816	15/07/16	1st Advantage	985.20	14/08/16	0.00		985.20	
SEH00815	14/07/16	1st Advantage	654.00	13/08/16	0.00		654.00	✓
SEH00813	08/07/16	1st Advantage	451.00	07/08/16	0.00		451.00	
SEH00812	30/06/16	1st Advantage	1796.30	30/07/16	0.00		1796.30	
SEH00811	31/12/15	SoftSol	3201.66	30/01/16	3201.66	27/05/16	0.00	
SEH00810	31/12/15	Lloyds Bank	307.50	30/01/16	0.00		307.50	

Viewing Existing Invoices

Totals

£ 934128.37

£ 494984.05

£ 439144.32

Print

☐ Landscape

Receipt - SEH00819

☐ Paid In Full

Amount £

0.00

Date

TODAY

Save

Discard

Payments...

Print

Preview

Delete

Open

Amend

Export

Close

Reviewing Existing Invoices

- Revisit Existing Account Invoices
- Revisit Existing Driver Invoices
- Amend Existing Account Invoices
- Amend Existing Driver Invoices
- Record Payments (including part payments) on Invoices
- Review Overdue Payments on Invoices
- See Invoice Group Totals
- Revisit Existing Credit Notes
- Amend Existing Credit Notes
- Print/Email Invoice Statements

Account Performance

SoftSol Executive Hire Ltd

FARE MARGINS

From: Sun 1 January 2017

To: Tue 31 January 2017

Account	Payment	#	Sales	Costs	Margin	%
(none)						
	Cash	5	£557.50	£395.50	£162.00	29.06%
	Credit Card	2	£29.00	£29.00	£0.00	0.00%
1st Advantage Insurance Services						
	Cheque	1	£68.50	£54.50	£14.00	20.44%
	Credit Card	9	£747.00	£580.55	£166.45	22.28%
	Invoice	5	£155.50	£225.05	£(69.55)	(44.73)%
Barclays Bank PLC						
	Invoice	3	£349.00	£324.00	£25.00	7.16%
Credit Card (Internal)						
	Credit Card	1	£84.50	£71.00	£13.50	15.98%
	Invoice	2	£85.00	£79.00	£6.00	7.06%
Lloyds Bank Plc						
	Invoice	1	£50.50	£28.50	£22.00	43.56%
Softsol Limited						
	Invoice	5	£622.50	£544.40	£78.10	12.55%
Stocksigns Limited						
	Credit Card	5	£765.50	£421.38	£344.12	44.95%
	Invoice	9	£1,416.50	£1,006.85	£409.65	28.92%
Totals		48	£4,931.00	£3,759.73	£1,171.27	23.75%

Review Account Margins

- Review Profits From Bookings
- By Date Ranges
- By Account
- By Payment Method
 - Credit Card
 - Cash
 - Cheque
 - Invoice
- Print / Email The Report

SoftSol Executive Hire Ltd

DRIVER FARE MARGINS

From: Sun 1 January 2017

Classification: (ALL)

To: Tue 31 January 2017

Driver	#	Sales	Costs	Margin	%
Alan Knox	3	£326.50	£242.25	£84.25	25.80%
Alan Slade	5	£850.50	£647.55	£202.95	23.86%
Andy Fuller	3	£183.50	£68.00	£115.50	62.94%
Burt Slade	1	£142.00	£118.80	£23.20	16.34%
Dave Bird	1	£169.50	£127.50	£42.00	24.78%
Fred Gardener	4	£589.00	£417.00	£172.00	29.20%
Ian Gilbert	1	£93.50	£77.50	£16.00	17.11%
John K					96%
Ken K					63%
Mark K					90%
Mike Dawson	2	£85.50	£63.50	£22.00	25.73%
Mike Stone	3	£219.00	£177.00	£42.00	19.18%
Paul Jenkins	3	£336.00	£303.50	£32.50	9.67%
Ray Steel	3	£205.50	£177.50	£28.00	13.63%
Vince Walker	3	£203.50	£169.00	£34.50	16.95%
Totals	48	£4,931.00	£3,759.73	£1,171.27	23.75%

Driver Activity & Performance

Review Driver Activity

- Review Driver Booking Activity
- By Date Ranges
- By Driver Type
- Show Number of Bookings per Driver
- Show Account Sales Versus Driver Costs
- Show Totals
- Print / Email The Report

SoftSol Executive Hire Co

MARKETING SOURCES

From: Sun 1 January 2006

To: Mon 15 May 2006

Source	Bookings	Sales
Repeat Customer	262	£ 20,092.30
yedtrtyd	2	£ 600.00
Unspecified	11	£ 245.26
Yellow Pages	2	£ 153.74
Referral	2	£ 113.36
Promotional Letter	1	£ 73.10
Card Drop	1	£ 35.04
Totals :	281	£ 21,312.80

Marketing Source Results



Marketing Results

- Review Where Your Bookings Originated
- By Market Source
 - Repeat Customer
 - Website
 - Yellow Pages
 - Thomson Local
 - Advertisement
 - Promotional Letter
 - Leaflet Drop
 - Card Drop
 - Referral
 - Others
- Show Grouped Booking Totals & Values
- Print / Email The Report

SoftSol Executive Hire Ltd

ACCOUNT JOURNEYS

From: Wed 1 February 2017

Account: 1st Advantage Insurance Services

To: Thu 9 February 2017

Cost Centre: (ALL)

Reference: (ALL)

Date	Our Ref	Passenger	From	To	Cost
08/02/17 07:45	11986	Andy Black	Harlington, Hayes	LGW Nth	£ 92.00
08/02/17 13:55	12719	Susan Jones	Charlwood	LHR T5	£ 106.00
08/02/17 15:05	12613	John Blakey	Crawley	Reigate	50
08/02/17 15:30	12615	Andy Black	Wick, Littlehampton	Eastbourne	£ 98.00
08/02/17 18:50	12695	Mike Franks	Crawley	LHR T5	£ 0.00
08/02/17 20:30	12672	Mr Beasley	LGW Nth	Sharpthorne	£ 34.50
08/02/17 20:30	12673	Mr Beasley	LGW Nth	Sharpthorne	£ 0.00
09/02/17 03:20	12679	Derek Somerfield	LHR T3	Shoreham-By-Sea	£ 166.50
09/02/17 04:00	12686	Jack Green	Charlwood	Outwood	£ 37.50
09/02/17 10:00	12688	Jack Green	Outwood	Charlwood	£ 37.50
09/02/17 10:15	12681	Jayne Hall	Brighton Marina	Crawley	£ 0.00
09/02/17 11:30	12692	John Black	Crawley	LHR T3	£ 55.00
09/02/17 12:45	12647	Jay Harwood	Charlwood	Southampton A/p	£ 0.00
09/02/17 14:50	12656	John Bloomer	Shoreham-By-Sea	Newdigate	£ 68.50
09/02/17 16:00	12614	John Blakey	Reigate	Crawley	£ 25.50
09/02/17 20:30	12727	Mr Beasley	LGW Nth	Sharpthorne	£ 34.50
09/02/17 20:30	12728	Mr Beasley	LGW Nth	Sharpthorne	£ 0.00

Total Number of Bookings : 17

Total Cost : £ 781.00

Bookings/Journeys for Account Period

Booking Period Journeys

- Review Popular Destinations for Particular Accounts
- Review Bookings Over Certain Period
- By Date Ranges
- By Specific Account Client
- Bookings To Particular Location
- Bookings From Particular Location
- Show Bookings Involved & Their Value
- Show Bookings List Totals
- Print / Email The Report

SoftSol Executive Hire Ltd

ACCOUNT PICK-UP TIMES

From: Sun 1 January 2017

Account : (ALL)

To: Tue 31 January 2017

Time	Bookings	Sales
00:00 - 00:59	0	£ 0.00
01:00 - 01:59	0	£ 0.00
02:00 - 02:59	0	£ 0.00
03:00 - 03:59	2	£ 333.00
04:00 - 04:59	2	£ 75.00
05:00 - 05:59	0	£ 0.00
06:00 - 06:59	0	£ 0.00
07:00 - 07:59	0	£ 0.00
08:00 - 08:59	5	£ 714.00

Resource Time Usage

12:00 - 12:59	4	£ 238.00
13:00 - 13:59	1	£ 18.00
14:00 - 14:59	2	£ 262.00
15:00 - 15:59	4	£ 484.00
16:00 - 16:59	3	£ 147.00
17:00 - 17:59	1	£ 84.50
18:00 - 18:59	0	£ 0.00
19:00 - 19:59	0	£ 0.00
20:00 - 20:59	4	£ 116.50
21:00 - 21:59	1	£ 54.00
22:00 - 22:59	1	£ 70.50
23:00 - 23:59	0	£ 0.00
Total :	48	£ 4,931.00

Account Pick-Up Times

- Review Bookings Time Activity
- For a Particular Account
- By Date Ranges
- By Specific Account Client
- By Different Hourly Time Slots
- Show Number of Bookings Involved & Their Value
- Show Totals
- Print / Email The Report

SoftSol Executive Hire Ltd

ACCOUNT WAITING CHARGES

From: Sun 1 January 2017

Account : 1st Advantage Insurance Services

To: Tue 31 January 2017

Date	Our Ref	Passenger	From	To	Charge
06/01/17 14:50	12596	John Bloomer	Shoreham-By-Sea	Newdigate	£ 15.00
06/01/17 21:30	12632	Steve Jones	Shoreham-By-Sea	Crawley	£ 15.00
07/01/17 03:20	12605	Derek Somerfield	LHR T3	Shoreham-By-Sea	£ 10.00
07/01/17 04:00	12610	Jack Green	Charlwood	waitcharges.wcbkfrom (String)	£ 12.50
07/01/17 08:00	12436	David Hanks	Havant	westcot	£ 5.00
07/01/17 10:15	12621	Jayne Hall	Brighton Marina	Crawley	£ 6.67
07/01/17 20:30	12628	Mr Beasley	LGW Nth	Sharpthorne	£ 20.00
08/01/17 04:00	12659	Jack Green	Charlwood	Outwood	£ 8.33
08/01/17 10:00	12675	Jack Green	Outwood	Charlwood	£ 10.42
08/01/17 11:30	12669	John Black	Crawley	LHR T3	£ 13.33
Total Charges :					£ 116.25

Bookings With Waiting Charges

Account Waiting Charges

- Review Bookings That Attracted Waiting Charges.
- Bookings for Particular Accounts.
- By Date Ranges.
- List Bookings Involved & The Waiting Charge Value.
- Show Totals.
- Easy See Which Passengers Cause The Waiting Time Charge.
- Print / Email The Report.

SoftSol Executive Hire Co

LONDON PRICES

From: Brighton

Vehicle: Saloon

Post Code	Fare	Post Code	Fare	Post Code	Fare
E1	£81.34	N19	£85.26	SE26	£71.40
E2	£82.46	N20	£93.52	SE27	£71.96
E3	£83.72	N21	£93.10	SE28	£100.94
E4	£129.50	N22	£88.76		
E5	£85.40			SW1	£78.26
E6	£87.92	NW1	£82.04	SW2	£72.10
E7	£88.20	NW2	£86.66	SW3	£77.84
E8					£3.78
E9					£6.30
E10					£6.58
E11	£89.60	NW6	£84.00	SW7	£78.68
E12	£109.48	NW7	£93.80	SW8	£76.30
E13	£86.10	NW8	£82.60	SW9	£74.34
E14	£84.42	NW9	£90.44	SW10	£75.88
E15	£77.84	NW10	£84.42	SW11	£74.76
E16	£100.94	NW11	£87.78	SW12	£72.10
E17	£89.74			SW13	£78.26
E18	£91.84	SE1	£77.56	SW14	£77.84
		SE2	£98.56	SW15	£91.42
EC1	£80.36	SE3	£80.50	SW16	£69.02
EC2	£79.80	SE4	£76.16	SW17	£69.72
EC3	£79.24	SE5	£75.46	SW18	£72.94
EC4	£79.38	SE6	£74.48	SW19	£71.68
		SE7	£82.04	SW20	£72.24
N1	£81.34	SE8	£79.38		
N2	£77.84	SE9	£88.76	SW1	£78.26

Preset Prices To London Areas

London Prices

- Calculate Prices From A Location To All London Areas.
- Calculate London Fares Based On Vehicle Type.
- Fares Determined From Your Own Tariffs and Fixed Fares.
- Print / Email Price List.

TaxiMATE™ Configurations

- Single User – Standalone Full System Option.
- Multiple User – Networked Users Comprising Controller, Supervisor & Booker Modes.
- **Controller** Mode – Full System Control (With User & Feature Passwords Protection).
- **Supervisor** Mode – Same as Controller, but Cannot Allocate and Progress Bookings.
- **Booker** Mode – Same as Supervisor, but Cannot Access Configuration or Invoicing Screens.

TaxiMATE™ Executive - Plus Packs

- Powerful Optional Bolt-On Options
 - Mapping & Routeing
 - Email Bookings & Documents
 - Remote Email Booking Requests
 - Flight Schedules
 - Export to Accounts Packages
 - Multi-Company Operation
 - Event Management
 - Additional Feature Collections
 - Caller Line Identification (CLI)
 - Dispatch SMS Text Bookings to Driver Mobile Phones
 - Dispatch Bookings to Driver Android/App Devices
 - Vehicle Tracking
 - Tom-Tom Satellite Navigation

The screenshot shows the 'TaxiMATE Executive Remote Booking Request Form 3.19'. The form is divided into several sections. At the top, there's a 'Time' section with 'Date' set to 'TOMORROW', 'Hour' set to '2', and 'Min' set to '10'. Below this is a 'Customer' section with 'Barry Smith' as the customer name, 'No. Passengers' set to '1', 'E Class' as the class, 'A/C' set to 'Barclays Bank', 'Cost Centre' as an empty field, and 'Ref' as an empty field. The 'Locations' section is divided into 'From' and 'To' fields. The 'From' field includes 'Postcode', 'Organisation', 'Building & No.' (set to '34'), 'Street' (set to 'High Street'), and 'Town/Location' (set to 'NW4'). The 'To' field includes 'Chequero Hotel', 'Brighton Road', and 'Horley'. There are also 'Via 1' through 'Via 6' fields. At the bottom, there are tabs for 'Remarks', 'Payment', and 'Flight Details'. A large text area for 'Remarks' is visible, with 'Clear' and 'Insert Date' buttons next to it.

TaxiMATE™ Executive from



Call: 0845 074 0545
or email: sales@softsol.ltd.uk
For Further Details